

Amended Meeting Minutes for Desert Heights Charter Schools
Regular Governing Board Meeting
March 27, 2018
5:00 p.m.

A Regular Board Meeting of the Governing Board for the Desert Heights Charter Schools, was held on March 27, 2018, at Desert Heights Preparatory Academy, Front Office, 3540 W. Union Hills Drive, Glendale, Arizona. The meeting was called to order at 5:10 p.m.

Manuel Robles, present
Sherrie Blanton, absent
Darna Davis, present
Nancy Diggs, present
Margaret Martin, present
Mark Jiles, present

1. Public Comment

Per Board Policy, time has been set aside for public comment, an opportunity for people to express their views or concerns on matters of board governance to the entire board in a public setting.

No public comment.

2. Consent Items

Consent items are considered by a single motion with no discussion. All other items will be considered individually.

Minutes for the January 23, 2018 meeting were approved.

3. Operational Update Report

The Board received the Operational Update Report from Mark Jiles. Projected enrollment for next year is at 870 with 25 applications pending. At this time we are under budget. Safety on campus is a major issue and is being addressed. Local law enforcement is evaluating the schools and making suggestions to improve safety as well as presenting seminars and topics such as active shooters. Mr. Jiles also reported that due to an oversight by the Arizona Department of Education the school will be refunding a \$21,000 payment which was made in error.

4. Discussion regarding the Organizational Chart. The school is moving towards a Dean model, where there will be one principal over all schools and each school will then have a Dean. This model should be in full effect FY 18-19 school year.

5. Discussion regarding Education Funding (Red for ED). The school supports teachers and their quest for additional funding for schools and salaries.
6. Discussion regarding employment policies. The Board is looking at various things such as sick leave and vacation policies to see if improvements need to be made and determining if improving these items would help with hiring of teachers.
7. Discussion, consideration and possible action regarding teacher salary and salary schedules.

Mr. Jiles stated that he would like to propose a salary increase for teachers with the 18-19 school year. Upon motion by Darna Davis, seconded by Nancy Diggs, the Board unanimously approved a 2% increase for teachers effective with the FY18-19 school year. The Board also intends to look at attainment alignment for teachers for the FY 19-20 school year.

8. Discussion, consideration and possible action regarding employment agreements. Upon motion by Margaret Martin, seconded by Nancy Diggs, employment agreements will be issued to all employees for the FY 18-19 school year.
9. Discussion, consideration, and possible action regarding changing course credits required for graduation.

Courtney Martin presented this item. She stated that to align the school requirements with the state requirements she was suggesting changing the World History requirement from 4 credits to 2 credits needed for graduation and change the fine arts credit (1) and the technology credits (2) to be updated to 3 credits in any area of Fine Arts, Technology and Vocational classes. Upon motion by Darna Davis, seconded by Nancy Biggs, the Board unanimously approved the suggested changes.

10. Discussion, consideration, and possible action regarding Summer School and Summer School fees.

Courtney Martin presented this item. The high school will offer summer school opportunities to students already attending Desert Heights who are in need of additional classes to support their graduation. The fee suggested was \$125 for a three week class. Two sessions will be offered. The courses offered will depend on the need. Upon motion by Nancy Diggs, seconded by Margaret Martin, the Board unanimously agreed to summer school with a \$125 fee.

11. The Board discussed the Form 990.
12. The Board discussed the Conflict of Interest Disclosures which are due.

13. Adjournment

There being no further business to come before the Board, the meeting was adjourned.