

# DESERT HEIGHTS

## PREPARATORY ACADEMY

### UNIFORM AND DRESS CODE POLICY (DHPA)

Desert Heights Preparatory Academy (“DHPA”) has a primary objective of developing a community of learners, dedicated to the highest standards of academics and deportment. As such, a distinctive uniform is a unifying factor within our school community. It is also a visible signature of our school to the larger community, an indicator of our unity and of our pride of purpose. This is one of the more important functions of a uniform: it identifies its wearer as part of a distinctive group with a distinctive purpose. It is a reminder to its wearer of that purpose and of one’s responsibility to that group.

The uniform is the basis of a dress code that reflects the nobility and seriousness of our mission. Our students should dress their best, look their best and do their best. All clothing must be clean, neat, reasonably pressed, and in properly fitting condition. If a child is deemed to be inconsistent with our uniform policy, the parent will be notified and a change of clothing may be required for attendance that day. If in doubt about the appropriateness of an article of clothing, check with the school office before purchasing. Questions about the appropriateness of apparel may be referred to the Principal, whose judgment will be final. The Principal may make specific exceptions to the dress code; parents should address specific concerns to the school administration before the second week of school.

Our desire is not to limit students’ individuality, but to secure their commitment to scholarship and character development, goals which can potentially be obscured by a focus on the latest trends or fads. The school asks not only for the student’s commitment to this concept, but for the parent’s as well. The uniform and dress code of DHPA support and reinforce our academic goals. The uniform assists us in staying focused on the true individuality and development of each student.

In addition, students will be expected to wear a formal uniform when they are presenting themselves to the community (e.g., field trips, etc.), for school pictures, performances, ceremonies, events and other specified “dress-up” school days that may not fall on a Wednesday. On any other school day, students can wear any combination of the approved dress code apparel listed in the appropriate “Daily Uniform” table.

**Students must stay in uniform whenever they are on campus (including the parking lot) during a school day.** This means arriving on campus *fully* in uniform and leaving campus *fully* in uniform (correct shoes, shirts tucked in, etc.). Students may only change out of uniform after school with teacher/coach permission to participate in an approved curricular or extracurricular activity that requires an immediate change in dress.

**Failure to adhere to the DHPA uniform and dress code policy may result in the student receiving administrative disciplinary action.**

## UNIFORM SPECIFICATIONS

Uniform requirements differ per grade level. Please use the table below to identify the uniform that should be worn for each school day. Additionally, the proceeding tables further identify the approved apparel for each grade level. See the “*SCHOOL UNIFORM GUIDELINES*” section for additional details.

Please note that some of the uniform apparel needs to be purchased from a specified uniform provider. French Toast items are available online at [www.frenchtoast.com](http://www.frenchtoast.com) (School Source Code: QS5PWKZ) and Lands’ End at [www.landsend.com](http://www.landsend.com) (School Number: 900161795). However, The Perfect Touch is a local provider.

DAY	MIDDLE SCHOOL (5TH & 6TH GRADE)	JUNIOR HIGH (7TH & 8TH GRADE)	HIGH SCHOOL (9TH-12TH GRADE)
Monday	Business Casual (Daily)	Business Casual (Daily)	Business Casual (Daily)
Tuesday	Business Casual (Daily)	Business Casual (Daily)	Business Casual (Daily)
Wednesday	Business Casual (Daily)	Business Professional (Formal)	Business Professional (Formal)
Thursday	Business Casual (Daily)	Business Casual (Daily)	Business Casual (Daily)
Friday	Casual Fridays (Spirit/CAD/Daily)	Casual Fridays (Spirit/CAD/Daily)	Casual Fridays (Spirit/CAD/Daily)

**Note: A DHPA or college lanyard and school ID are required daily regardless of dress.**

### BUSINESS CASUAL (“DAILY UNIFORM”)

All 5th-12th grade students are expected to have an approved daily uniform on their first day of school. New 5th-12th grade students are additionally expected to place orders for logoed apparel and be in proper uniform within 2 weeks of enrollment. See “*SCHOOL UNIFORM GUIDELINES*” for additional details.

ALL GRADE LEVELS			
Item	Approved Apparel	Color	Vendor
Shirt	DHPA Crest or Initialed Collared Polo Shirt (Short or Long Sleeve)	White, Burgundy or Black	The Perfect Touch or Lands’ End
Boys Bottoms	Uniform Pants	Dark Tan or Black Khaki	See Approved Vendor List
	Uniform Shorts	Dark Tan or Black Khaki	
*Girls Bottoms	Skirt/Scooter/Skort (*5th & 6th Grade Girls Only)	Dark Tan or Black Khaki	See Approved Vendor List
	Skirt/Scooter/Skort	Burgundy/Gray Plaid	Lands’ End or French Toast
	Jumper	Burgundy/Gray Plaid	Lands’ End
	Uniform Shorts	Dark Tan or Black Khaki	See Approved Vendor List
	Uniform Capris	Dark Tan or Black Khaki	See Approved Vendor List
	Uniform Pants	Dark Tan or Black Khaki	See Approved Vendor List
Belt	Solid/Flat Belt (No Decorations)	Black or Brown	Any
Socks	Nylons/Tights/Socks	See “Footwear”	Any
5th-8th Shoes	Closed Toed & Closed Heeled Shoes	Any	Any
9th-12th Shoes	All shoes except slippers and wheeled shoes	Any	Any
Lanyard & ID	DHPA or College Lanyard & School ID	DHPA or College	DHPA or College

**\*Note: 5<sup>th</sup> and 6<sup>th</sup> grade girls can optionally wear a khaki colored skirt/scooter/skort on daily uniform days. However, solid khaki and black is NOT an approved skirt/scooter/skort color for 7<sup>th</sup>-12<sup>th</sup> grade girls.**

## **BUSINESS PROFESSIONAL (“FORMAL UNIFORM”)**

All 7<sup>th</sup>-12<sup>th</sup> grade students are expected to have all formal uniform items by the 2<sup>nd</sup> week of school and will be required to wear the formal uniform weekly on Wednesdays throughout the school year. However, unless otherwise requested by Administration, blazers are only required November-March. See “*SCHOOL UNIFORM GUIDELINES*” for additional details regarding uniform requirements.

<b>JUNIOR HIGH FORMAL UNIFORM (7<sup>th</sup>-8<sup>th</sup> Grade Only)</b>			
<b>Item</b>	<b>Approved Apparel</b>	<b>Color</b>	<b>Vendor</b>
Shirt	Oxford Dress Shirt ( <i>Short or Long Sleeve</i> )	White	Any
Boys Bottoms	Uniform Pants	Dark Tan or Black Khaki	See Approved Vendor List
Girls Bottoms	Uniform Pants	Dark Tan or Black Khaki	See Approved Vendor List
	Skirt/Scooter/Skort	Burgundy/Gray Plaid	Lands' End or French Toast
Boys Tie	Solid Tie ( <i>Neckties Only</i> )	Burgundy	Lands' End or French Toast
Girls Tie	Plaid Tie ( <i>Neckties Only</i> )	Burgundy/Gray Plaid	Lands' End or French Toast
Belt	Solid/Flat Belt ( <i>No Decorations</i> )	Black or Brown	Any
Boys Socks	Socks	See “Footwear”	Any
Girls Socks	Socks ( <i>Uniform Pants Only</i> )	See “Footwear”	Any
	*Knee-High Socks or Tights	Black, Burgundy or White	Any
Shoes	Closed Toed & Closed Heeled	School Colors (Black, Burgundy or White)	Any
Lanyard & ID	DHPA or College Lanyard & School ID	DHPA or College	DHPA or College

**\*Note: Black, burgundy or white knee-high socks or tights are only required for girls who choose to wear the plaid skirt/scooter/skort as part of their formal uniform.**

<b>HIGH SCHOOL FORMAL UNIFORM</b>			
<b>9<sup>th</sup>-12<sup>th</sup> grade students have an option to wear the DHPA or Personal Formal Uniform</b>			
<b>DHPA Formal Uniform</b>			
DHPA Outerwear	DHPA Blazer	Black Blazer - The Perfect Touch Ladies Grey Blazer - Lands' End	
DHPA Shirt	DHPA Oxford Dress Shirt (Short or Long Sleeve)	Any	Any
DHPA Boys Bottoms	DHPA Uniform Pants	Dark Tan or Black Khaki	See Approved Vendor List
DHPA Girls Bottoms	DHPA Uniform Pants	Dark Tan or Black Khaki	See Approved Vendor List
	DHPA Skirt/Scooter/Skort	Burgundy/Gray Plaid	Lands' End or French Toast
DHPA Boys Tie	DHPA Solid Tie ( <i>Neckties Only</i> )	Burgundy	Lands' End or French Toast
DHPA Girls Tie	DHPA Plaid Tie ( <i>Neckties Only</i> )	Burgundy/Gray Plaid	Lands' End or French Toast
<b>Personal Formal Uniform (Professional Attire)</b>			
Personal Outerwear	Professional Blazer	Any	Any
Personal Boys Shirt	Oxford Dress Shirt	Any	Any
Personal Boys Shirt	Oxford Dress Shirt or Professional Blouse	Any	Any
Personal Boys Bottoms	Suit Dress Slacks	Any	Any
Personal Girls Bottoms	Suit Dress Slacks or Skirt	Any	Any
Personal Boys Tie	Professional Necktie or Bowtie	Any	Any
<b>Items Required for Both DHPA and Personal Formal Uniform</b>			
*Belt	Solid/Flat Belt ( <i>No Decorations</i> )	Match Shoe Color	Any
Boys Socks	Socks	See “Footwear”	Any
Girls Socks	Socks ( <i>Pants Only</i> )	See “Footwear”	Any
	*Knee-High Socks or Tights	Black, Burgundy or White	Any
Shoes	Professional Business Dress Shoes	Any	Any
Lanyard & ID	DHPA or College Lanyard & School ID	DHPA or College	DHPA or College

**\*Note: Belts are only required when wearing pants or skirts with belt loops. Also, black, burgundy or white knee-high socks or tights are required for girls who choose to wear the DHPA plaid skirt/scooter/skort as part of their formal uniform.**

## **SCHOOL UNIFORM GUIDELINES**

**Shirts:** The oxford dress shirt and polo shirt must be fully buttoned, such that only the uppermost button remains undone. Shirts must always be tucked in so that the waistband of the pants or shorts is visible, and shirttails must be long enough to stay tucked in. The DHPA athletic t-shirt may only be worn for P.E. class periods and as specified for athletic practices and events.

**Pants/Capris:** Khaki pants must reach to the shoe, but not drag on the ground and should not be excessively tight or loose-fitting. Pants must have belt loops and a solid, black or brown belt, free of designs must be worn. Pants should be worn at the waist and no boxers or undergarments may be visible, including at athletic practices and games. Capris carry the same requirement as pants, except the length can vary below the knee and above the ankle. Black sweat pants may only be worn for P.E class periods and as specified for athletic practices and events. See “*APPROVED VENDOR LIST*” and “*SCHOOL UNIFORM BOTTOMS*” sections below for additional details.

**Skirt/Scooter/Skort:** The hem must be fingertip length or longer and must be worn at the waist.

**Jumper:** The hem must be fingertip length or longer and should be worn with an approved uniform top.

**Shorts:** Khaki walking shorts must have belt loops and a solid, black or brown belt, free of designs must be worn. Shorts must be at least fingertip length and should not be excessively tight or loose-fitting. Shorts should be worn at the waist and no boxers or undergarments may be visible, including at athletic practices and games. Black athletic shorts may only be worn for P.E. class periods and as specified for athletic practices and events. See “*SCHOOL UNIFORM BOTTOMS*” section below for additional details.

### **Footwear:**

- **5th-8th Grade:** All shoes must be closed toed and closed heeled and preferably dark in color. Shoes may tie, velcro, snap, buckle or zip and appropriate shoes for P.E. and dance class are required. As part of the formal uniform, shoes must be school colors (black, burgundy or white) and closed toed and closed heeled. No slippers, Heelys or “wheeled” shoes allowed.
- **9th-12th Grade:** All shoes are allowed, except slippers, beach flip flops, Heely’s or “wheeled” shoes.
- The following are **sock requirements for all grade levels:**
  - ✓ No show socks can be any color and are socks that are less than one inch coming out of the shoe. All other sock styles must be uniform colors (black, burgundy or white).
  - ✓ Solid black, burgundy or white knee-high socks or tights are required for girls who choose to wear a skirt on **formal uniform days**.

**Makeup:** Students can wear subtle makeup that does not cause classroom distraction. If for any reason a student’s makeup is deemed inappropriate by an Administrator, the student must alter his/her appearance in accordance with the Administrator’s directive.

**Hair:** Hair should be neatly trimmed, combed and styled in a way that does not cause classroom distraction. If for any reason a haircut or hairstyle is deemed inappropriate by an Administrator, the student must alter his/her hair in accordance with the Administrator’s directive.

**Jewelry:** All jewelry must be business appropriate and not cause classroom distraction. If for any reason jewelry or piercings are considered as a distraction (including gauges or facial piercings) an Administrator will be notified and the student may be asked to remove such items. Refusal to remove items or continued wearing of any items that have been deemed as a distraction will result in a behavior referral for defiance.

**Lanyard and ID:** Students must wear an approved DHPA logoed school lanyard or a College lanyard along with their ID each school day and it must be worn around the neck. DHPA will provide each student with one DHPA lanyard and school ID. However, if lost or misplaced, students will be required to purchase replacement lanyards and IDs.

**Tie:** Formal day ties for Junior High students must be neckties, but neckties or bowties are options for High School students.

**Undergarments:** Bottoms should not be exposed at the waist or at the uniform bottom’s hem. Undershirts can also be worn, but must be solid black, burgundy or white to match uniform tops. DHPA gray athletic t-shirts are also

approved undershirts on daily uniform days. Solid white is the only acceptable undershirt on formal uniform (“dress-up”) days. Undergarments should not be visible.

**Outerwear:**

The following guidelines exist for outerwear worn at school whether the student is inside or outside.

- Students can wear DHPA spirit outerwear (jackets, hoodies, or sweaters) all day. Students are also allowed to wear solid/plain school colored outerwear (black, burgundy, grey or white) all day. A small logo in an alternative school color is allowed. For example, a solid, plain black jacket with a small white/burgundy/grey logo is allowed but a black and white striped jacket is not.
- Spirit/CAD/Daily: College apparel can only be worn as outerwear on Fridays.

**Note: For high school students, the DHPA or personal blazer is the only approved outerwear on formal uniform (“dress-up”) days inside a school building or outside. Sweatshirts are not permitted to be worn under the school blazer on formal uniform days, but solid black sweaters can be worn.**

**CASUAL FRIDAYS (“SPIRIT/CAD DAY”)**

Each Friday, students have an opportunity to participate in Spirit Day/College Awareness Day (“CAD”)! On Fridays, students can wear any DHPA shirt (spirit shirt, polo, etc.) or a top from the college of their choice with jeans or khakis. Jeans must be blue or black in color with no tears, fringes, patterns, embellishments or patches.

Tops and bottoms must adhere to all “DRESS DOWN DRESS CODE” guidelines. Tops can be worn untucked, but all other dress code guidelines apply (e.g., footwear, lanyards and IDs, etc.). Students that choose not to participate in the weekly spirit day attire are expected to be in daily uniform.

**P.E. & ATHLETIC PRACTICES/EVENTS DRESS CODE (BOYS & GIRLS)**

The proceeding table (unless otherwise approved by the Principal) identifies the approved uniform apparel for P.E. and athletic practices and events. Students not in proper athletic attire will be prohibited from participating in P.E., therefore; losing participation points for the day and receiving detention for not being in proper uniform. Additionally, participation in afterschool sports and athletic events may be prohibited if students fail to wear the proper athletic attire.

Please note that this table applies to both boys and girls and none of the specified items can be worn in lieu or as part of the daily school or formal dress uniform. Also, **the DHPA athletic t-shirt offered by The Perfect Touch is the only approved shirt for P.E. and athletic practices and events. However, although DHPA athletic shorts, sweat pants and sweatshirts are available from The Perfect Touch, these items may be purchased from any vendor as long as they meet all other specified dress code requirements.**

*\*Note: All students are required to change out for P.E. Also, leggings, tight yoga pants, and spandex are not approved P.E. apparel.*

P.E. & ATHLETIC PRACTICE/EVENT APPAREL (BOYS & GIRLS)		
Item	Color	Vendor
Athletic T-Shirt	Gray with DHPA Logo	The Perfect Touch
*Athletic Shorts	Black	The Perfect Touch <i>**Students can wear logoed athletic shorts from The Perfect Touch or plain black ones from any vendor.</i>
*Sweat Pants	Black	The Perfect Touch <i>**Students can wear logoed sweat pants from The Perfect Touch or plain black ones from any vendor.</i>
*Sweatshirt	DHPA Spirit or School Colors	The Perfect Touch <i>**Students can wear a logoed sweatshirt from The Perfect Touch or a plain black one from any vendor.</i>

## **DANCE CLASS DRESS CODE (BOYS & GIRLS)**

The proceeding table (unless otherwise approved by the Principal) identifies the approved uniform apparel for dance class and appropriate clothing will establish safety and freedom of movement. Students not in proper attire will be prohibited from participating in dance class, therefore; losing participation points for the day and receiving a detention for not being in proper uniform.

Please note that this table applies to both boys and girls and none of the specified items can be worn in lieu or as part of the daily school or formal dress uniform. All hair must be securely pulled back and out of your face. Also, jewelry (including watches) is potentially dangerous and distracting and should be removed for dance class.

*\*Note: All students are required to change out for dance.*

<b>ALL DANCE LEVELS – BOYS</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<ul style="list-style-type: none"> <li>• Shirt (Any School Color)</li> <li>• Black Pants</li> <li>• Black or Tan Jazz Shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Shirt (Any School Color)</li> <li>• Black Pants</li> <li>• Black or Tan Jazz Shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Formal. uniform unless directed by teacher to dress out, some weeks will include rehearsals in place of lecture</li> </ul>	<ul style="list-style-type: none"> <li>• Shirt (Any School Color)</li> <li>• Black Pants</li> <li>• Black or Tan Jazz Shoes</li> </ul>	<ul style="list-style-type: none"> <li>• Any school color, dress code approved attire appropriate for movement</li> </ul>

<b>ALL DANCE LEVELS – GIRLS</b>				
<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<ul style="list-style-type: none"> <li>• Black Leotard</li> <li>• Tan Stirrup Tights</li> <li>• Tan Jazz Shoes</li> <li>• Hair Up</li> </ul>	<ul style="list-style-type: none"> <li>• Black Leotard</li> <li>• Tan Stirrup Tights</li> <li>• Tan Jazz Shoes</li> <li>• Hair Up</li> </ul>	<ul style="list-style-type: none"> <li>• Formal uniform unless directed by teacher to dress out, some weeks will include rehearsals in place of lecture</li> </ul>	<ul style="list-style-type: none"> <li>• Black Leotard</li> <li>• Tan Stirrup Tights</li> <li>• Tan Jazz Shoes</li> <li>• Hair Up</li> </ul>	<ul style="list-style-type: none"> <li>• No leotard required</li> <li>• Any school color, dress code approved attire appropriate for movement</li> </ul>

**Note: Compression undergarments and/or a dance belt are suggested for boys in dance. Additionally, half-tops and jean/denim shorts are never allowed in dance class.**

## **DRESS DOWN DRESS CODE**

On occasion, students are awarded with dress down passes to be utilized on designated dress down days. On dress down days students must wear apparel according to the following guidelines.

**Note: DHPA or college lanyard and school ID are required daily regardless of dress. Additionally, on dress down days, students are still expected to bring and change out into proper P.E. and dance apparel.**

### ➤ **Student Council Spirit Weeks**

Spirit week is a school wide event hosted by Student Council at a minimum 3 times/year. During scheduled spirit weeks, or a themed dress down day, students can wear attire that is appropriate for the theme if it is appropriate (e.g., holes in jeans can be worn if it applies to the theme while not being too short or over the top inappropriate).

### ➤ **Dress for a Cause**

Dress downs specific to an athletic event (e.g., whiteout), school wide events promoting our 3 pillars, social awareness dress downs (e.g., pink for breast cancer awareness), etc. are known as “Dress for a Cause”. On these days, students are expected to wear the designated top with jeans or khakis. Jeans must be blue or

black in color with no tears, fringes, patterns, embellishments or patches. Information will be sent out specific to the dress for a cause event by administration.

➤ **Coyote Dress Down**

When the Coyote Dress Down is awarded, attire will be at the student's discretion provided that the student's choices align with Dress Down/Dress Code expectations.

➤ **General Dress Down Dress Code Guidelines**

Unless specified differently for a themed event, the following general guidelines apply on dress down days:

- Dress down clothes must be in good condition and without holes, rips, tears, etc. Pajamas are prohibited.
- Shoes must always be closed toed and closed heeled for 5th-8th grade students. No slippers allowed for all students.
- Tops must not produce bare shoulders. Tank tops are permitted but must have a minimum of three (3) finger-width straps. No spaghetti straps allowed.
- All apparel must be free of offensive language or images.
- Bottoms must be worn in a manner to not expose undergarments and must be a minimum of finger-tip length. Jeans must be black or blue with no tears, fringes, patterns, embellishments or patches, Leggings are permitted, but must be worn with a dress or bottoms over them.

***SEMI-FORMAL EVENTS DRESS CODE***

There are specific, semi-formal dress requirements for special events. These events include, but are not limited to periodic fine arts concerts, athletic banquets and end-of-year ceremonies (such as commencement and graduation/promotion). Prom is a formal dance with formal dress code requirements set out by the High School Student Government and approved by the school Principal.

- The **semi-formal dress code for young men** is as follows: dress slacks (no jeans or patched pocket pants), a dress shirt, tie, dress socks and dress shoes. Hair should be trimmed and styled appropriately.
- The **semi-formal dress code for young ladies** is as follows: modest-length skirts or dresses (no shorter than the uniform skirt); bare midriffs are not acceptable; ladies may not wear strapless, spaghetti-strap or tank tops (three finger width rule applies for straps). Girls should wear dress shoes. Although dress sandals (open toed dress shoes) may be worn; flip-flops are not permitted.

***ADDITIONAL DRESS CODE GUIDELINES***

In addition to any of the dress code guidelines previously stated, the following items are NOT allowed for boys or girls:

- Hickeys
- **Hats are not permitted** in any school building. Hats may be worn for P.E. or athletic/outdoor events
- School clothes must be in good condition and not cut or altered in any way without approval from an Administrator
- Tattoos (temporary or permanent, including pen and ink drawings on the skin) will be reviewed by Administration as needed

## **APPROVED VENDOR LIST (School Uniform Bottoms)**

The following are approved vendors of school uniform bottoms and apparel should be purchased from these stores in the uniform section.

- |                       |                         |                       |
|-----------------------|-------------------------|-----------------------|
| ➤ Aeropostale         | ➤ Dockers               | ➤ Kohls               |
| ➤ American Eagle      | ➤ French Toast (Online) | ➤ Lands' End (Online) |
| ➤ Chaps               | ➤ Haggard               | ➤ Old Navy            |
| ➤ Collette's Uniforms | ➤ JC Penney             | ➤ Target              |
| ➤ Dickies             | ➤ Justice               | ➤ Walmart (George)    |

## **SCHOOL UNIFORM BOTTOMS**

The following table should additionally be used to determine if bottoms will be considered uniform or not uniform style at DHPA.

<b>SCHOOL UNIFORM BOTTOMS</b>				
	<b>Boys Bottoms</b>		<b>Girls Bottoms</b>	
<b>Style</b>	<b>Uniform Style</b>	<b>Not Uniform Style</b>	<b>Uniform Style</b>	<b>Not Uniform Style</b>
Pleated	X		X	
Flat Front	X		X	
Straight Legged	X		X	
Cuffed	X		X	
Cargo		X		X
Painter		X		X
Jeans (Regular)		X		X
Jeans (Skinny)		X		X
Jeans (Style/Material - e.g., pocket rivets)		X		X
Corduroy		X		X
Oversized/Super Baggy		X		X
Dungarees		X		X
Extra Pockets		X		X
Extra Zippers		X		X
Extra Seams		X		X
Logos		X		X
Torn		X		X
Decorated (Seams, Jewels, etc.)		X		X

**Note:** Jogger style bottoms that meet all other uniform style requirements outlined above can be worn on daily uniform days, but not on formal uniform days.