

Meeting Minutes for Desert Heights Charter Schools

Governing Board Meeting

December 15, 2015

5:00 P.M.

Desert Heights Preparatory Academy

3540 W Union Hills Drive

Glendale, Arizona

Gym Conference Room

Board Meeting Agenda:

1. Call to Order @ 5:02 p.m.
2. Roll Call
 - Tony Elliott – present
 - Manuel Robles – present
 - Judie Kupillas -- present
3. Public Comment
 - No public comment
4. Consent Agenda
 - a) Approval of meeting minutes 11/17/2015 Regular Meeting
5. Operational Update Reports
 - a) Current enrollment & attendance rate
 - Preschool (91)
 - K-4th Grades (420 / 96% attendance rate)
 - 5th-12th Grades (437 / 98 % attendance rate)
 - b) Review of most recent financial reports – October 2015
 - c) Facilities update & condition report
 - ✓ Roofing contractor will walk and evaluate roofs of the gym and high school building.
 - ✓ Concrete is creating puddles.
 - ✓ Subcontractors will be on DHPA campus next week to complete some warranty items like flooring in the high school building.
 - ✓ Water has been turned off on the field at DHPA and on the fish bowl at the charter campus.

- d) Marketing report
 - Glendale Parade: flyers were distributed; everyone had fun
 - Castle of Cans: the Glendale mayor felt like a celebrity.
- e) President's / Chairman report
 - DHPA Survey Results:
 - 30% of parents responded
 - Over 50% of students
 - Over 60% of staff
 - Results were positive, with staff members having the lowest satisfaction.

6. Agenda Items:

- a) Discussion, consideration, and possible action regarding the McKinney Vento Homeless Children and Youth Plan.

This plan ensures that children who are homeless can be admitted without certain document requirements and provide support necessary for an appropriate education

Approval of revision of the for the Desert Heights Charter Schools Homeless Children and Youth Plan (Tony/Judie)

- b) Discussion, consideration, and possible action regarding budget cuts, staffing, and cost changes for FY2015-2016.

Acknowledgement of budget cuts, staffing, and cost changes for FY2015-2016

- c) Discussion, consideration, and possible action regarding FY2016-2017 Desert Heights Schools School Calendar.

Approval of calendar FY2016-2017 Desert Height Schools calendar (Tony/Judie)

- d) Discussion, consideration, and possible action regarding status of DHCS 401(k) changes/updates.

No action taken

- e) Discussion, consideration, and possible action regarding approval of tax credit fees for the current school year.

No action taken but discussion centered around creating an event to solicit tax credit fees

Board Meeting Adjournment @ 6:28 p.m. (Tony/Judie)